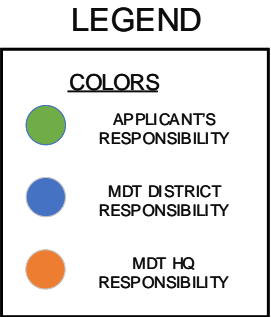
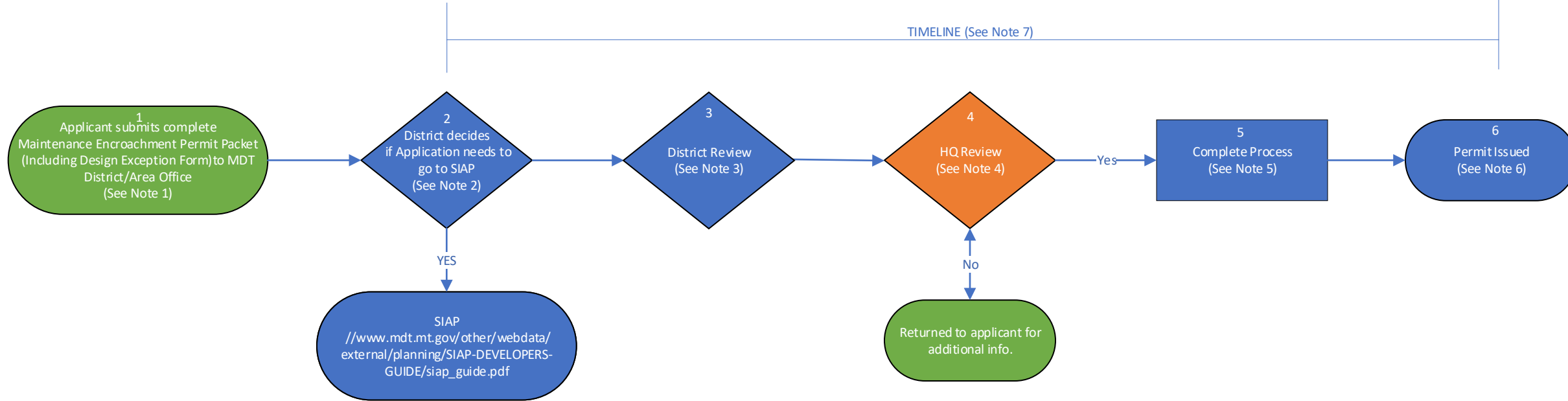


NON-STANDARD AGREED UPON ENCROACHMENTS

Non-Breakaway Within the Clear Zone



Notes:

1. Permit applicant is party responsible for work.
Complete Permit Packet includes:
 - a. Encroachment Permit
 - b. Environmental Checklist
 - c. Plans/Designs
 - d. Traffic Control Plan
 - e. Design Exception Request
2. Considerations*:
 - a. Environmental Checklist: Environmental services and/or planning signatures are needed if "YES" on environmental checklist.
 - b. Maintenance Agreement: Determine if an existing agreement (City/Area-wide) is in place, or if a new one is needed.
 - c. Transportation Commission Approval: Is needed if changing roadway operations or adding structure to the roadway. Timeline for approval is dependent on commissioner meeting schedule. https://www.mdt.mt.gov/pubinvolvedtrans_comm/
 - d. Design Exception Request Form must be reviewed and approved. <https://www.mdt.mt.gov/publications/forms.shtml>
Follow link and scroll to Design Exception Report – Local Agency Encroachments.

3. District Review Includes:
 - a. Draft Maintenance Agreement. Local government (city/county) is party responsible to enter into the Maintenance Agreement.
 - b. Review designs/plans.
 - c. Review Traffic Control Plan.
4. Headquarter Review Includes:
 - a. Design Exception Form review and approval.
 - b. Transportation Commission approval needed if changing roadway operations or adding structure to the roadway (see note 2c).
5. Complete Process:
 - a. Maintenance Agreement executed.
 - b. Designs approved.
 - c. Traffic Control Plan approved
 - d. Transportation Commission approval obtained.
 - e. Design Exception Approved
6. Permit Issued
7. Timeline – Depends on quality/completeness of submittal and complexity of proposal.

*The above considerations **MUST** be in place prior to issuing the permit.