**PUBLIC WATER SUPPLY ENGINEERING REVIEW CONTRACTS**

**DEQ** **Request for Information:**

**Contractor Information:**

**City/Town**

**Changes to Signatory and/or Liaison if different from spreadsheet provided:**

**Contractor Signatory: Contractor Liaison:**

Name:       Name:

Title:       Title:

Email:       Email:

Address:

(If different from Contractors)

**Potential Contract Language Changes:**

|  |  |  |
| --- | --- | --- |
| **Existing Language** | **Requested Change** | **Reason for Change** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Potential Issues / Concerns:**

**City/Town Staff Training:**

**To be provided by DEQ shortly after Contract execution**

**Anticipated late August with anticipated 4-hour time commitment**

|  |  |  |
| --- | --- | --- |
| **Staff Name** | **Role** | **Availability** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Routing for Contract Execution:**

DEQ’s process for routing contracts for execution is via DocuSign. DEQ has found this process to work very well for contracts with one contractor signatory. Where more than one signature is required on behalf of the Contractor, the process is cumbersome.

If the City or Town fits in the latter category, please provide below the standard signature block required (city commission, attest, etc.) so DEQ may incorporate it into your contract.

**City/Town Signature Block:**